

Citrus County Schools Virtual Education Options

Virtual education includes online schools, programs, and/or courses for Florida students. Section 1002.45(1), Florida Statutes (F.S.), defines a virtual instruction program as one that takes place in an interactive learning environment created through technology in which the student and teacher are separated from each other by time or space or both. Students may participate in virtual education either full-time or part-time. Section 1002.321, F.S., as related to digital learning, requires districts to provide multiple opportunities for students to participate in virtual instruction. Citrus County School District provides online learning opportunities that align to the state statutes.

The programs highlighted below are available to eligible students in Citrus County Schools:

Florida’s Public Virtual Education Options

<u>Virtual Program/School</u>	<u>School Number</u>	<u>Program Type</u>
<u>Florida Virtual School (FLVS) Flex</u>	Grades K-5 (0700) Grades 6-8 (0500) Grades 9-12 (0600)	Part-Time Available to all students
<u>Florida Virtual School Full-Time (FLVS FT)</u>	Grades K-8 (0300) Grades 9-12 (0400)	Full-Time Available to all students
<u>District Virtual Instruction Program (VIP)</u>	Provider (7001) District (7023)	Full-Time and Part-Time Available to all students
<u>District Franchise of FLVS</u>	7004	Same as FLVS
<u>District Online Course Offerings and Florida Approved Courses</u>	7006	Full-Time and Part-Time Available to all students
<u>Virtual Charter School</u>	Individually Assigned on MSID	Full-Time Available to all students

Florida Public and Citrus County Virtual Program Summaries:

1. **Florida Virtual School (FLVS) Flex (Part – Time):** Student may enroll in FLVS Part-Time by contacting the school counselor at zoned school.
2. **Florida Virtual School (FLVS) Full – Time:** Student may enroll in FLVS Full-Time by transferring from CCSB to FLVS. (Virtual School, District 71).
3. **Florida Public School District Virtual Program Part-Time:** (Florida Online Course Catalog) Student may take individual online course(s) from another Florida public school district by contacting the school counselor at zoned school.
4. **District Virtual Instruction Program (VIP) Part-Time Grades K-5:** Student may enroll part-time with Citrus VIP partner, Fuel Education, by contacting the school counselor at zoned school.
5. **District Virtual Instruction Program (VIP) Part-Time Grades 6-12:** Student may enroll part-time with Citrus VIP partner, Edgenuity, by contacting the school counselor at zoned school.
6. **District Virtual Instruction Program (VIP) Full-Time:** Student may enroll full-time with Fuel Education (grades K-5) or Edgenuity (grades 6-12) by contacting Citrus County School District Student Services Department at (352) 527-0090.
7. **District Virtual Course Part-Time (Citrus County Virtual):** Student may enroll in a selected virtual class at zoned high school to assist in meeting the online course requirement. The curriculum is provided by Fuel Education or Edgenuity and the instructor is a member of the Citrus County School Board staff. School counselors will help students in determining appropriate course and schedule.

Student Eligibility:

The 2017 Florida Statutes

Title XLVIII
K-20 EDUCATION
CODE

Chapter 1002
STUDENT AND PARENTAL RIGHTS AND
EDUCATIONAL CHOICES

View Entire
Chapter

1002.455 Student eligibility for K-12 virtual instruction.—All students, including home education and private school students, are eligible to participate in any of the following virtual instruction options:

- (1) School district operated part-time or full-time kindergarten through grade 12 virtual instruction programs under s. 1002.45(1)(b).
- (2) Full-time virtual charter school instruction authorized under s. 1002.33 to students within the school district or to students in other school districts throughout the state pursuant to s. 1002.31.
- (3) Virtual courses offered in the course code directory to students within the school district or to students in other school districts throughout the state pursuant to s. 1003.498.
- (4) Florida Virtual School instructional services authorized under s. 1002.37.

Enrollment:

Citrus VIP Full Time: Section 1002.45, F.S., requires districts to provide at least one enrollment period of 90 days or more which ends 30 days before the first day of the school year. Citrus County Schools sends notices to all students at the end of the 3rd quarter of the academic school year (approximately at the end of March/first week of April):

Example: *Students may enroll in Citrus County's Virtual Instruction Program for the 2018-2019 school year. The enrollment period for full-time students is April 12 through July 13. Part-time enrollment is ongoing. For information, call (352) 726-1931 ext. 2248.*

1. Florida Virtual School (FLVS) Flex (Part – Time):

- a. Step 1: Contact school counselor
- b. Step 2: If eligible, counselor will assist or advise student with the online registration process: www.flvs.net
- c. Step 3: If student takes part-time course during the school day at zoned school, student/parent will meet with school counselor for details
- d. Step 4: The counselor monitors the progress of the student

2. Florida Virtual School (FLVS) Full – Time:

- a. Step 1: All Florida students are eligible regardless of prior school experience and apply in FLVS Full-Time (FLVS FT) www.flvsft.com
- b. Step 2: Once FLVS FT accepts the student and the student confirms acceptance in the program, the student withdraws from public school (if student is currently enrolled in public school) and enrolls in FLVS FT

3. Florida Public School District Virtual Program Part-Time (FL Online Course Catalog):

- a. Step 1: Contact school counselor and student must meet eligibility requirements
- b. Step 2: Once the provider accepts the student, the student begins course work and the counselor monitors progress of the student
- c. Step 3: If student takes part-time course during the school day at zoned school, student/parent will meet with school counselor for details

4. District Virtual Instruction Program (VIP) with Fuel Education or Edgenuity Part-Time:

- a. Step 1: Contact school guidance counselor
- b. Step 2: If eligible, counselor will assist or advise student with the online registration process.
- c. Step 3: If student takes part-time course during the school day at zoned school, student/parent will meet with school counselor for details
- d. Step 4: The counselor monitors the progress of the student through notifications from virtual provider's teachers

5. District Virtual Instruction Program (VIP) with Fuel Education or Edgenuity Full-Time:

- a. Step 1: Contact Student Services Department at (352) 527-0090 to complete home education paperwork.
- b. Step 2: The student withdraws from the public school and enrolls in virtual program.

6. District Virtual Course Part-Time:

- a. Step 1: Student notifies school counselor of interest in blended virtual course offered on school campus or school counselor notifies student of requirement for online course and assists in scheduling student in class

- b. Step 2: Student participates in online course by taking class in a lab setting during the school day.

State Level Options:

See Florida Online Course Catalog at <http://fldoe.org/schools/school-choice/virtual-edu/online-course-catalog/> .

- Florida Virtual School Part-time:
 - Supplemental for grades K-12 public, private and home education students
 - Operates year round
 - Funding is divided between public school and FLVS if student is full-time in a school district
- Florida Virtual School Full-time for grades K-12:
 - Full-time school at state level
 - If a district student selects FLVS Full Time (FLVS FT), the student transfers to FLVS District 71
 - FLVS is School and District of Record
 - Students register directly in FLVS FT
 - Students earn high school diplomas
 - Students are required to take all state assessments and meet all public school requirements

Instructional Materials:

Citrus County School District, FLVS, VIP Partner, and/or other public school districts are required to provide the necessary instructional materials for students to participate in this program. In accordance with s1002.45 F.S., the district will coordinate with VIP Partners to provide eligible students with computers and other technology necessary for participation in our full-time program and reimbursement for internet services. Families must apply for technology assistance and meet the requirements for the Free/Reduced Lunch program to be eligible to receive computer and internet assistance.

ESE Services Review:

A student who has a current IEP should meet with his or her guidance counselor and/or ESE specialist to determine whether virtual coursework is appropriate. The counselor or the ESE specialist will provide a list of accommodations needed to the virtual provider, who will then notify instructors of the accommodations and make available supportive resources to meet the individual student's needs.

Monitoring of Student Progress:

It is the responsibility of the contracting virtual school program as well as Citrus County Virtual School to continually monitor student progress and attendance. If a student experiences difficulty in a virtual class, a representative from the virtual program or district staff will notify the student, parent/parent guardian, and the coordinator to advise them that the student is in

jeopardy. It is also the responsibility of the contractor and Citrus County Virtual instructors to provide attendance and/or grade reports when student have reached that point of completing course work.

Attendance:

All Citrus County virtual school options follows State Statute and School Board attendance policies.

Pursuant to 1002.45 (6)(A) and 1003.21, F.S., a student enrolled in Citrus County Public Schools who is under the age of sixteen (16) is required to attend school regularly.

In addition to a daily attendance check, students will be expected to maintain adequate pace in all courses. The expected pace will be provided to all students at the beginning of each semester. The pace of all students will be monitored by the classroom teacher, guidance counselor and assistant principal. Students who are not maintaining adequate pace will be referred to the MTSS committee for appropriate interventions. Failure to abide by the policies and expectations may result in probationary status, removal from the program, or denial of reenrollment.

Instructional Course Load:

Virtual education has unique characteristics due to both pedagogy and legislation. Currently, there is no class size limitation statute that applies to K-12 virtual education. However, research shows that instructional effectiveness may be reduced as the number of students' increases. There is also a factor of funding in which a certain number of students, specifically completing students, are required to maintain funding for instruction. With these factors in mind, the following formula for course assignments is utilized for Citrus County virtual program:

Grade Level/Subject Student Load
K-5 - 21-33
6-12 - 200 Single Subject
150-180 - 2 Courses
130-150 - 3 Courses
115-130 - 4 Courses

Health Records Review:

All students participating in virtual programs will follow state guidelines for health and immunization requirements. District staff will assist parents in answering questions to ensure students meet these requirements.

Testing:

All students participating in virtual programs that require state assessment will participate in those assessments. The provider will notify the district of those students and provide appropriate information to enable the students to meet the testing requirement. The student will be notified of the assessment, the date, location/school, and contact person or test coordinator. Participation in state assessments is a requirement per statute 1008.22 (3) F.S.

Withdrawal from Virtual School:

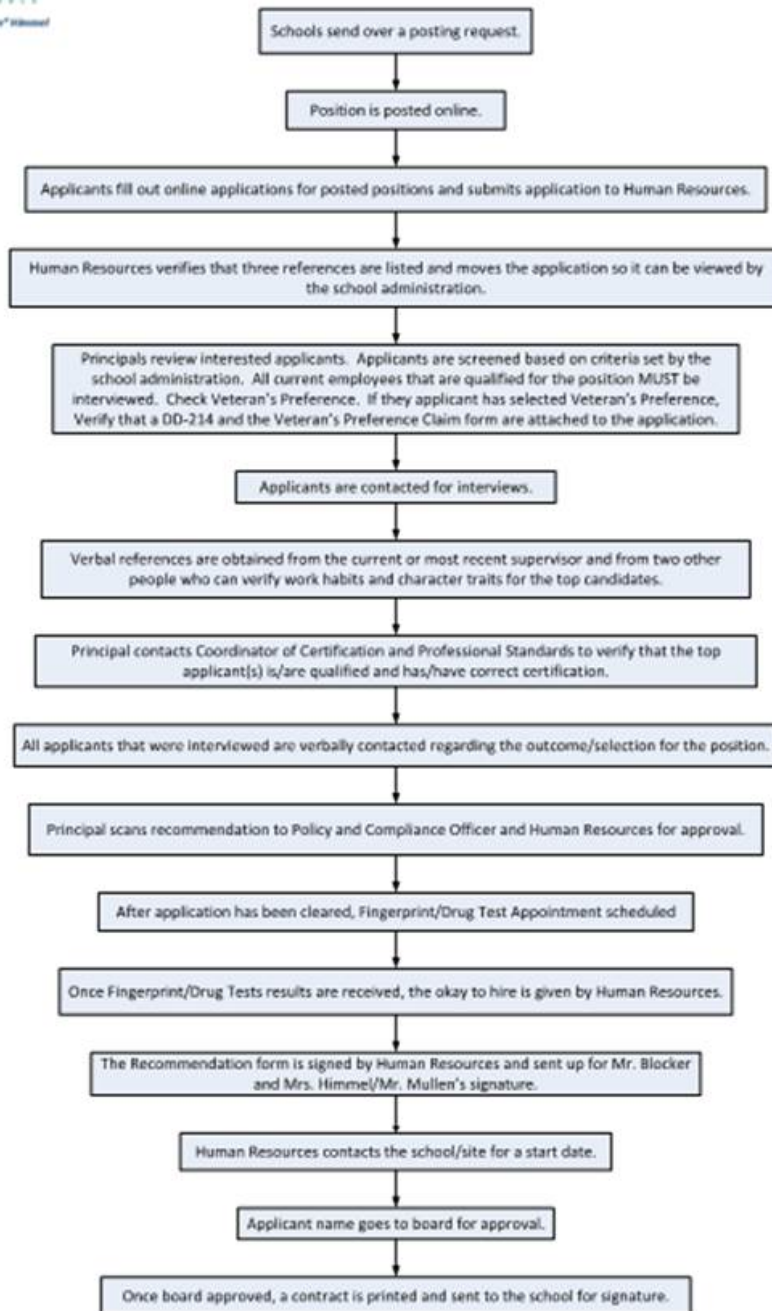
Students may withdraw from virtual school or can be dismissed for cause. Should a student be dismissed from the virtual school by the provider for non-compliance, the school counselor (part-time course) or district (full-time student) will receive a notification that they have been withdrawn. If a full-time virtual school student is withdrawn, the district should be notified by the provider and the district will notify the zoned school to advise them that the child has withdrawn and will be reenrolling in their facility. If necessary, the district will notify the Department of Student Services if the student does not immediately enroll in zoned school.

Hiring Employees for Virtual Instruction

Citrus County School Board will follow Citrus County School Board policies 6.10, 6.11, and 6.111 in reference to hiring employees for Citrus County Virtual. As required by Florida Statute section 1002.45 (2)(a)3 Citrus County School Board performs required background screening for all teacher applicants including the Citrus County Virtual applicants. Please refer to the diagram below that reflects the employment processes utilized by the Citrus County School district.



Human Resources Hiring Process



Fuel Education and Edgenuity perform background screening as per contracts.

TO SUPPORT SCHOOLS AND COUNSELORS:

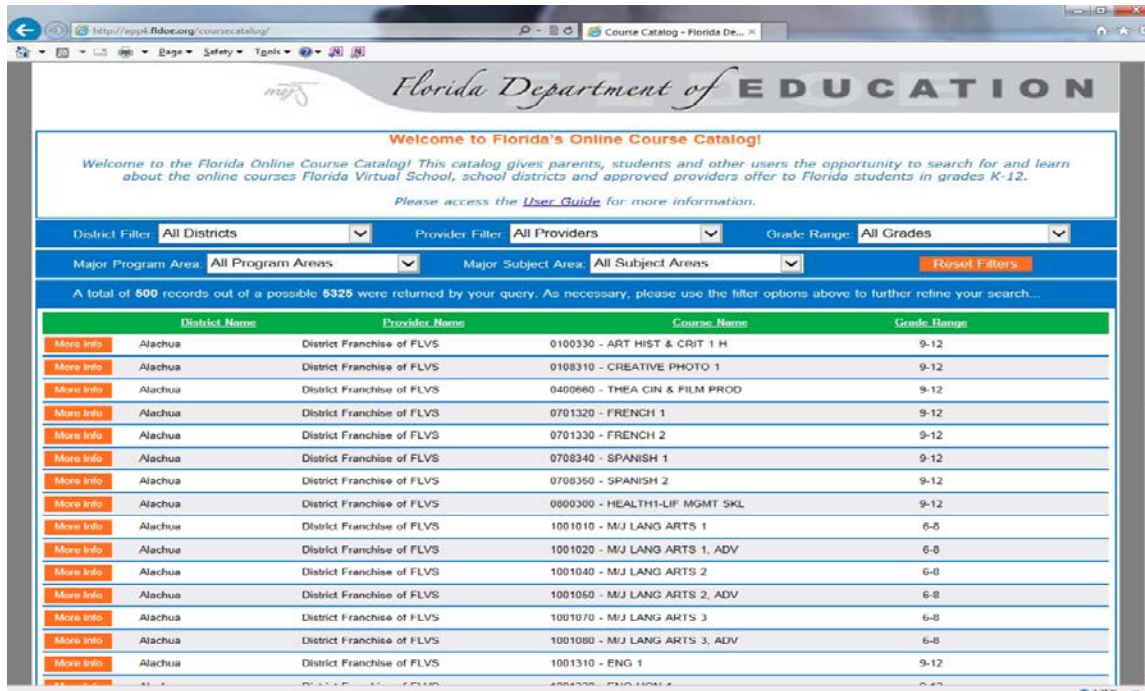
Virtual School Options Chart:

PROGRAM	CONTACT PERSON	GRADE	ELIGIBILITY	RESOURCES	ENROLLMENT
Florida Virtual School: Part-Time (FLVS - PT)	School Counselor	K-1, 6-12 2-5	All Students Per s. 1002.455	www.flvs.net 1.800.374.1430	Ongoing
Florida Virtual School: Full -Time (FLVS - FT)	School Counselor	K-12	All Students Per s. 1002.455	www.flvsft.com 1.800.374.1430	Fall/Spring
Florida Online Catalog: Part – Time	School Counselor	K-1 2-12	All Students Per s. 1002.455	http://app4.fldoe.org/coursecatalog/	Ongoing
Citrus VIP Program: Part – Time	School Counselor	K-5 6-12	All Students Per s. 1002.455	K-5 – Scott Hebert 6-12 – Debra Stanley	Fall/Spring Ongoing
Citrus VIP Program: Full – Time	School Counselor	K-5 6-12	All Students Per s. 1002.455	K-5 – Scott Hebert 6-12 – Debra Stanley	Fall/Spring

- 1. FLVS Part-Time:** www.flvs.net
- 2. Florida Virtual School – Full Time:** www.flvs.net
- 3. Citrus Virtual Instruction Program with Fuel Education or Edugenuity:** contact your student’s guidance counselor for enrollment information.
- 4. Florida Online Course Catalog:** <http://app4.fldoe.org/coursecatalog/>

This catalog lists online courses provided by district virtual schools, Department of Education (DOE)-approved private providers and Florida Virtual School. It allows users to easily search for courses of interest and to find specific information about each course. The course information includes a link to the course provider’s website to obtain more information about the course provider and how to register for the course. In addition, students and teachers can provide feedback and this feedback is summarized for each course. If you have questions while using the catalog, please contact the Florida Online Course Catalog Administrator.

The link to contact the online course catalog administrator is: OnlineCatalog@fldoe.org



Five filters or dropdown menus are located below the link for the User Guide. These filters are provided to allow the user to search for courses by district, provider, grade level, program area and subject area. An orange button to **Reset Filters** is also included in this area.

The area below the filters is provided to list the courses found on the first page of the catalog (default) or as a result of a search completed using the filters. For each course, the course list includes the district name, provider name, course name and grade range. An orange button is located on the left side of each course listing to allow the user to obtain more information about the specific course.

Performing Searches:

The five filters near the top of the page provide users with an easy and flexible method to search for courses in the online catalog. Users can search for courses by one or any combination of the following:

- District
- Provider
- Grade range
- Major Program Area
- Major Subject Area

The District filter options include Florida's 67 school districts and Florida Virtual School. The provider filter options list all course providers with courses in the catalog to include school districts, approved private providers or other district-specified providers. Grade Range options include multiple combinations of grade levels Kindergarten (K) through grade 12.

The Program Area filter options include:

- Career and Technical Education (CTE)
- Exceptional Student Education (ESE)
- Grades 6-12 and Adult Education
- Pre-K, Early Childhood and Elementary Education

The Subject-Areas filter lists major subject areas such as Computer Education, Arts-Visual Arts, Mathematics, Music, Language Arts, Physical Education, Science, Social Studies and World Languages.

Steps to Perform Search:

1. Click the down-arrow for the desired filter and select an option. Once an option is selected the catalog will filter automatically.
2. Repeat steps for each filter desired.
3. To view course details, do one of the following:
 - Click on the orange **More Info** button on the left side of the course listing or;
 - Scroll to bottom of screen to details section.

Course details include the official course number, abbreviated title, grade range, full course title, program area, subject area, district name, provider name, provider website (to obtain more information about the course and how to register), the official course description, a provider description of the unique features of the course and an area to contribute feedback or see a summary of the feedback provided.

Note: Clicking cPALMS link will open a new window.

The screenshot shows a web browser window with the URL <http://app4.fdoe.org/coursecatalog/>. The page displays a table of courses with columns for 'More Info', District, Course Name, Course ID, and Grade Range. Below the table is a 'Selected Course Details' section for 'INTRO TO CPTRS' (Course Number: 5002000, Grade Range: K-5). This section includes a rating box with 5 stars and a 'Contribute Feedback' button. The footer contains contact information for the Course Catalog Administrator and links for Privacy Statement and Accessibility.

More Info	District	Course Name	Course ID	Grade Range
More Info	Collier	K12 Florida (Full-Time)	0200320 - AP CPTR SCI A	9-12
More Info	Florida Virtual School	Florida Virtual School Full Time K-8	5002000 - INTRO TO CPTRS	K-5
More Info	Florida Virtual School	Florida Virtual School Part Time 9-12	0200320 - AP CPTR SCI A	9-12
More Info	Hillsborough	District Franchise of FLVS	0200320 - AP CPTR SCI A	9-12
More Info	Lake	Lake County Virtual School (Elementary) Calvert	5002000 - INTRO TO CPTRS	K-5
More Info	Okeechobee	District Franchise of FLVS (Full-Time)	5002000 - INTRO TO CPTRS	K-5
More Info	Okeechobee	Florida Connections Academy (FLVSFT)	5002000 - INTRO TO CPTRS	K-5
More Info	Orange	Florida Connections Academy (FLVSFT)	5002000 - INTRO TO CPTRS	K-5
More Info	Volusia	K12 Florida (Full-Time)	0200320 - AP CPTR SCI A	9-12

Selected Course Details

COURSE NUMBER: 5002000
 COURSE ABBREVIATION: INTRO TO CPTRS
 GRADE RANGE: K-5
 COURSE LONG TITLE: Introduction to Computers
 PROGRAM AREA: Pre K, Early Childhood, and Elementary Education
 SUBJECT AREA: Computer Education
 DISTRICT NAME: Florida Virtual School
 PROVIDER NAME: Florida Virtual School Full Time K-8
 PROVIDER WEBSITE: <http://flvsft.com>
 OFFICIAL DESCRIPTION: [Launch link to cPAIMS in new window](#)
 PROVIDER DESCRIPTION: In this course, students use appropriate technology tools and resources to complete projects and solve problems. They use software to draw, write, organize, and present information. Students learn listening and organizational skills and set attainable learning goals. Students become responsible users of technology as they learn about Internet safety and appropriate online behavior.

INTRO TO CPTRS

Rating ★ ★ ★ ★ ★ Raters 0

Ease of Registration	n/a
Instructor's Knowledge of Course Subject	n/a
Quality of Course Materials	n/a
Overall Satisfaction of Provider	n/a
Overall Course Rating	n/a

[Contribute Feedback](#)

For assistance with this website, please contact [Course Catalog Administrator](#)

Florida Department of Education Copyright © 2014 [Privacy Statement](#) [Accessibility](#)

To Reset or Clear Filters:

Click Reset Filters. All filters will be reset.

To Register for Courses:

Visit the website provided in the detailed course information, contact the virtual liaison for your district or call the FLVS mainline at 1(800)374-1430.

Steps to Enter Online Course Feedback:

1. Locate the course from the search options above. Click **More Info**
2. Then click **Contribute Feedback**
3. Enter the special code issued by the online course provider, then click **Submit**
4. Rate five items listed (1-5 rating with 5 being the highest). The five items relate to the ease of registration, the instructors' knowledge of course subject, quality of course materials, overall satisfaction of provider and overall course rating.
5. Click **Submit**.
6. Repeat steps to enter feedback for another course(s).